

AGENDA

Herefordshire Schools Forum

Date: **Tuesday 29 September 2009**

Time: **2.00 pm**

Place: **Brockington, 35 Hafod Road, Hereford. HR11SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Paul Rogers, Democratic Services Officer on 01432 383408 or e-mail progers@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Herefordshire Schools Forum

Membership

Chairman	Mrs JS Powell	
Vice-Chairman	Mr NPJ Griffiths	
	Mr S Pugh	Primary Schools
	Mr T Edwards	Primary Schools
	Mrs J Cecil	Primary Schools
	Mr P Box	Primary Schools
	Rev D Hyett	Primary Schools
	Ms T Kneale	Nursery Schools
	Mrs S Woodrow	Secondary Schools
	Mr T Knapp	Secondary Schools
	Mrs S Catlow-Hawkins	Secondary Schools
	Mr J Docherty	Secondary Schools
	Mrs S Bailey	Special Schools
	Mrs E Christopher	Pupil Referral Unit
	Mrs A Robertson	Roman Catholic Church
	Mr A Leach	Church of England
	Mrs A Pritchard	Teacher Staff Representative
	Mr J Godfrey	14-19 Representative
	Mr A Shaw	14-19 Representatives
	Mrs A Jackson	Early Years
	Mrs R Lloyd	Early Years
Non Voting	Councillor JA Hyde	Observer
	Councillor PD Price	Observer
	Councillor WLS Bowen	Observer

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 7 July 2009.	1 - 30
5. LATE ITEMS/ANY OTHER BUSINESS To consider any issues raised as either a late item or any other business.	
6. BUDGET WORKING GROUP To consider the recommendations of the Budget Working Group meeting of 25 th June 2009.	31 - 34
7. SCHOOL BALANCES To report on School balances at the end of the financial year 2008/2009.	35 - 38
8. DEDICATED SCHOOLS GRANT To inform Schools Forum of the final Dedicated Schools Grant for 2009/10, the Outturn for 2008/09 and the rates rebates for the period 2000-2009.	39 - 52
9. DEVELOPING CAPACITY IN HEREFORDSHIRE GOVERNOR SERVICES To request one-off funding allocation for the development of Governor support and training resources to meet the demands of this academic year.	53 - 62
10. WORK PROGRAMME 2009/10 To consider the Schools Forum work programme 2009/10.	63 - 64